

CODE OF CONDUCT:

The College has designed Code of Conduct to provide fair procedures relevant to all the students, teachers, governing body, administration including principal/ Officials and support staff of the college. The Code of Conduct relates to three main areas such as (i) Academic integrity, (ii) Classroom Conduct and (iii) Conduct outside Classroom:

ABOUT CODE OF CONDUCT:

M.S.Irani Degree College of Arts, Science & Commerce, is a socio- culture educational institution. While the focus has been on providing opportunities for formal education, there is parallel thrust on values, ethics and the meeting of social obligation. This is an institution that adopts a multipronged approach to ensure a better quality of life. It outlines its principles, policies and some of the laws that govern the activities of the college and to which our primary stake holders (faculty, staff and students) and others who represent the college must adhere to.

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❖ Campus Code of Conduct

I) Basic policy governing student life and student staff relationship:

1. The college endeavors to provide a living and learning environment in which the student can meet his/her academic goals. The college provides the student a clear understanding of academic requirements which are generally communicated in its brochures.
2. The college will determine when its rules are violated to determine the appropriate course of action. By enrolling in the college, the student accepts the responsibility of compliance with the college rules and regulations and is expected at all times to recognize constituted authority, to respect the rights of others, and to protect private and public property.

3. Every student has the right to all the advantages, prestige and honors accruing to a student of this Institute.

4. We maintain composite culture atmosphere in the campus and shall be knowledgeable about and adhere to all applicable laws and statutes with respect to non-discrimination.

II) Administration:

1. The Principal and Management of the College shall be responsible to direct the supervision and coordination of all student activities in the Institute.

2. Disciplinary action will be initiated by the Principal in consultation with Grievance Redressal Cell established in the college.

❖ **CODE OF CONDUCT FOR STUDENTS:**

1. Students are to abide by all the instructions given by the head of the institution.
2. Students must wear dress code along with Identity card of the college while they are in the college campus.
3. During class hours the students should not stand in front of classroom or in college campus. In the leisure period, students make use of Library.
4. Students are strictly prohibited to write anything on the walls of college building, benches and furniture.
5. The students are held responsible for causing the damage/loss to the college property and loss is to be paid by the concerned students.
6. . Ragging is strictly prohibited in the campus and hostel.
7. Indiscipline and misbehavior of students inside and outside the college campus are dealt with necessary action.
8. The complaints given by the faculty about any students can be considered seriously and taking necessary action against them.
9. Use of Tobacco, Alcohol and drugs in any form, in the classrooms and in the campus is strictly prohibited.
10. As per the University norms, 70 of attendance is mandatory to appear the semester examination.
11. Each student must park their vehicles only in the parking place of college campus.
12. Students must not invite any outsider to any college function without the prior permission of the principal.
13. No meeting or party should be held in the college premises without the permission of the principal

❖ **CODE OF CONDUCT FOR TEACHING STAFF:**

1. As per the UGC/Govt. norms, all the teaching faculty members should remain in the college campus during the working hours.
2. Respect the value of being just and impartial to all students irrespective of their caste, creed, religion, gender, economic status or any physical challenges etc.

3. Plan and communicate clear, challenging and achievable expectations for students.
4. Should seek to cooperate with their colleagues providing support, help and guidance as required by them, and enable effective communication throughout the institution.
5. Should display the highest possible standards of professional behavior that is required in an educational establishment.

❖ **CODE OF CONDUCT FOR NON-TEACHING STAFF:**

1. Non-teaching staff should remain in the office during college hours.
2. Maintain update all the employees' service records periodically.
3. Demonstrate courtesy and respect to students, parents and academic employees.
4. Establish and maintain cooperative and collegial relationships with other administrative staff members.

CODE OF ETHICS:

Our college is dedicated to the pursuit of truth through teaching, scholarship, and research, and is committed to excellence and integrity in all its endeavors. The Management of the college, administrative staff, faculty and other employees are expected to undertake their responsibilities on the College's behalf with diligence and professionalism and to comply with the highest standards of sincerity, honesty, and justice.

It is also expected to be respectful to the rights of others and be transparent in all transactions with members of the College community as well as with the third parties; simultaneously protecting the privacy of confidential information; and compliance with all applicable laws, rules, and regulations.

It is the bounded duty of all that they should not place their personal interests above the best interests of the College; the outward show of rudeness is also intolerable while dealing with others.

Scope:

This Code of Ethical Conduct applies to all the members of the organization, including officers, and employees. It is not intended to replace, and may be supplemented by, specific College policies that have been adopted in the past and that may be adopted in the future. This Code may be amended or supplemented from time to time by the Management.

Purpose:

The College has upheld and will continue to uphold the highest levels of ethics and integrity in all spheres of its activities. To this end, this Code of Ethical Conduct serves.

- ❖ To emphasize the College's commitment to ethical conduct and compliance with the law.
- ❖ To set forth basic standards of ethical and legal behavior.
- ❖ To provide reporting mechanisms for known or suspected ethical or legal violations.
- ❖ To help prevent and spot unlawful activity.

In the present complex society, the present Code serves only as a broad guideline. When we

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Kalaburagi -585102
confront with ethically ambiguous situations, all should be committed to the highest ethical standards of the college and seek advice from the Management so as to ensure that this commitment is honored at all times.

Ethical Standards:

- All decisions and actions of the Management and the administration are to be made in the best interests of the institution and the stake holders.
- All the parties involved have a bounded duty to safeguard the interests of the college whenever a situation arises. They are not supposed to take an undue advantage of using the college property or information without a written permission from the authority.
- Every act covered under this code of conduct of an individual to whom these ethics are directed to, should act honestly in good faith and professionalism, further no information or property of the college be stolen or misused. The major decisions taken should be free from bias and above personal interests. It is not only means but also ends must fair.
- Trust and confidentiality are to be upheld at any cost and always act in the spirit of law. Whenever confidentiality is maintained. It is not only in service even after retirement too that confidentiality should be maintained.



M.S.I. PRINCIPAL
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Programmes organized to create awareness on t Professional Ethics:

1. Dr.Rajshekhar Rathod from MIT School of Engineering, ADT University, Pune , delivered speech on Intellectual Property Rights (Patents)-2020-21



2. Dr. T.V. Kattimani, Vice-Chancellor, Central Tribal University, Konda Karakam, Andhra Pradesh, delivered a lecture on Equity and Inclusion in NEP-2020 on 08.03.2021



3. Dr. Lingaraj Shastri, Registrar Evaluation, Sharanabasava University, Kalaburagi delivered a keynote address on the eve of inaugural ceremony of Student Union, Cultural NSS and Sports Activities on 16.03.2021.

